



BIRTHDAY PARTY GUIDELINES

BOOKING, PAYMENT & CANCELLATIONS

- ★ Parties must be booked a minimum of two weeks in advance.
- ★ 25% deposit, signed Birthday Party Waiver, and Birthday Party Guidelines forms are due at the time of confirmation
- ★ The remaining balance and final guest count along with the completed guest list are due 7 days prior to the event date.
- ★ Food orders cannot be altered within 7 days prior to the event. No additional food items may be added the day of the event.
- ★ 25% deposit payments are non-refundable.
- ★ Cancellations made less than 14 days prior to the event date are not eligible for a refund or credit.

KROC CENTER PARTY PACKAGE

- ★ Twenty (20) attendees are included with your birthday party package. The maximum number of attendees is 20 people.
- ★ Your party begins with 1.5 hours* of activity time followed by 1 hour of celebration time in a private party room. Please arrive 15 minutes before your party begins to ensure enough time to check-in, sign waivers, and receive wristbands. *Combination parties include 2 hours of activity time.
- ★ A party host is available to assist with your event, including check-in, set-up, and clean-up.
- ★ Outside birthday cakes and cupcakes are allowed and must remain in the party room at all times. **No other outside food or beverages are allowed at the Kroc Center.**
- ★ Basic decorations, plastic tableware and paper supplies (plates, napkins, etc.) will be provided. If you provide your own themed decorations, plastic tableware and paper supplies please inform The Kroc Center at the time the remaining balance is paid.
- ★ Tacking, taping or hanging any decorations on the walls and ceiling is not permitted.
- ★ **Helium balloons are not permitted inside the facility.**
- ★ Please do not decorate with glitter, confetti, silly string, garland, or anything that “sheds”. If these items are used, a \$200.00 clean up fee will be charged to your event.
- ★ Guests are responsible for removing personal items and gifts before the scheduled party is over. The Kroc Center is not responsible for any lost or stolen items.
- ★ You must leave the party room at the designated end time or an additional fee of \$50.00 per 30 minutes will apply. Please be mindful of the guests coming in for the next party.
- ★ For the health and safety of our guests, it is our policy that no left over food from the party be allowed to leave the premises with the party parents or any attendees. However, left over cake and cupcakes will be permitted to leave the premises with the party parents.
- ★ All participants, adults and children, must have a signed waiver form to participate in Kroc Center birthday events. All waiver forms for

children must be signed by a parent/legal guardian. Families may submit one waiver.

- ★ Birthday child’s parent/legal guardian is responsible for every child and adult in their party and must stay until the last child has been picked up by a parent/legal guardian.

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- ★ **One (1) adult must be in the water within arm’s reach, for every 3 children under the age of 10 at all times unless child is able to pass a swim test. Adult must be parent or approved guardian at least 16 years old. Adult must be in proper swim attire.**
- ★ Children ages 10 - 12 must be accompanied by a parent or approved guardian at least 16 years old at all times.
- ★ **No inflatables allowed in the pool area. Slide and lazy river height requirement is 48 inches or taller.**
- ★ Parties do not have exclusive use of the pool or rock wall.
- ★ All swimmers are required to wear a family friendly swimsuit. Males are to wear swim trunks or triathlon shorts. No cut-offs, gym shorts, shorts with zippers or exposed underwear are allowed.
- ★ All climbers must wear shoes. No bare foot climbing, open-toed sandals, hiking boots or hard soled shoes. Climbers must remove all jewelry, watches, keys, etc. All equipment is provided for rock wall climbing. Helmets must be worn at all times.
- ★ Appropriate athletic attire, including footwear, is required for all gymnasium activities
- ★ **If the pool area is closed due to inclement weather or unforeseen circumstances, an alternate activity will be planned and no refund is available.**

I HAVE READ AND AGREED TO THE ABOVE STATEMENTS.

CHILD NAME: _____

PARENT/LEGAL GUARDIAN PRINT NAME:

PARENT/LEGAL GUARDIAN SIGNATURE:

DATE: _____